

SWOA President**The successful VP applicant will have the following experience and qualities**

Completed 2 year tenure of sport VP for SWOA.

The role will involve the following:

1. Develop agenda for two (bi-annual) executive board meetings (October and April) or as directed by the Bylaws or Board of Directors.
2. Develop agenda for Annual Meeting of the Board of Directors (June) that precedes annual membership business meeting.
3. The President shall preside over any such business meetings in which the meetings shall be run according to "Roberts rule of order".
4. The President shall provide the necessary leadership as required by the membership and to bring forward on the agenda any relevant issues for action required at the board of directors meeting.
5. President shall preside over annual membership business meeting held each summer. (June) This meeting shall include but is not limited to
6. An update of SWOA business on the year
7. General election for sport VP
8. Treasurer report
9. Sport VP reports
10. Presentation of "friend of SWOA award"
11. Any other business required or directed by the board of directors.
12. Oversee the general duties of Sport VP's, Treasurer and webmaster to maintain that duties are being performed according to job description and as required by the board of directors.
13. Develop and get annual ratification of budget for the coming fiscal year. To be agreed upon by the Board on the April meeting.
14. Provide leadership and guidance to sport VPs for any issue that requires such.
15. Mentor incoming president and provide necessary tools, records and notes required to maintain business by incoming president.

Approved: June 2009